

**City of Fayetteville**  
**Regular Mayor and City Council Meeting**  
**Minutes**  
**July 20, 2006**

**Call to Order**

The Mayor and City Council of Fayetteville met in regular session on Thursday, July 20, 2006 at 7:00 p.m. in the Council Chambers at City Hall. Mayor Steele called the meeting to order, and led those attending in the Pledge of Allegiance to the Flag. Council members present were: Glenn Brewer, Larry Dell, Paul Oddo, Jr., Wilson Price and Walt White. Staff members present were City Manager Joe Morton and City Clerk Judy Stephens.

White moved to approve the minutes of the Regular Council Meeting of July 6, 2006. Dell seconded the motion. The motion carried unanimously.

Price moved to approve the minutes of the called meeting of July 20, 2006 at 9:00 a.m. White seconded the motion.

For motion: Price, White, Brewer, Oddo

Abstained: Dell

Motion carried.

**Public Hearings:**

Mayor Steele called Public Hearing on Beer and Wine License for Golden Chopstix Chinese Restaurant located 21 Hudson Plaza for Yong Dian Zhu.

Dell moved to approve Beer and Wine License for Golden Chopstix Chinese Restaurant located 21 Hudson Plaza for Yong Dian Zhu. Brewer seconded the motion. The motion carried unanimously.

Mayor Steele called Public Hearing and 2<sup>nd</sup> Reading on Proposed Ordinance #0-15-06 – Fiscal Year 2007 Budget.

Lynn Robinson, Director of Finance and Administrative Services advised The City of Fayetteville prepares an annual budget for ten (10) different funds including the General Fund, Water and Sewer Fund, Solid Waste Fund, Capital Projects Fund, Impact Fee Fund, Special Purpose Local Option Sales Tax Fund, Cemetery Trust Fund, Confiscated Asset Fund, Hotel/Motel Tax Fund, and the Vehicle Rental Excise Tax Fund, and two (2) component units, Downtown Development Authority and Main Street Tourism Fund. The total revenue of all funds and component units for the City of Fayetteville is \$22,656,925. The total appropriation of fund balances for all funds is \$12,189,499. The total expenditures and other uses for all funds are \$34,846,424.

The General Fund budget has increased by 4.31% over fiscal year 2006. The Water and Sewer Fund has decreased by (4.27%) due to the completion of stormwater drainage system infrastructure. The Capital Projects Fund increased by 16.26% over fiscal year 2006. The SPLOST Fund has increased over fiscal year 2006 by 100%, due to the transportation projects that are included in the proposed budget. The Cemetery Trust Fund has increased by 481.16% over fiscal year 2006 due to a transfer to Capital Projects Fund for the City Cemetery Improvement Project. The Hotel Motel Tax Fund increased by 26.79% over fiscal year 2006 anticipating a full year of the new hotel located in the City of Fayetteville. The Downtown Development Authority has decreased by (26.22%) because the 2001 Bond Projects function has remaining reserved fund balance of \$35,000 for the façade project and \$35,000 for Depot Renovation. The Main Street Tourism Fund has increased by 3.75%.

The personnel positions added in the fiscal year 2007 budgets are: one Stormwater Maintenance Worker, one WasteWater Treatment Plant Operator, one Drug Task Force Patrol Officer, and one part-time Facility Maintenance Manager. The Stormwater Maintenance Worker is funded through the Stormwater Function in the Water and Sewer Fund. The general supervision of this position will be under the Public Works Department. The WasteWater Treatment Plant Operator is funded in the Water and Sewer Fund. The Drug Task Force Patrol Officer will be funded in General Fund. The Facility Maintenance Manager will be funded through the Downtown Development Authority and the MainStreet Tourism Fund.

Staff has budgeted an average of 3.5% to continue our Pay for Performance Salary Plan and our Retention Plan. Funds are included in the budget to continue our employee safety and longevity programs.

Employee benefits are estimated to increase by ten percent 10%. The employee benefits include health insurance, vision, dental, life, and short-term and long-term disability. The increase is based on claims, changes in dependent status, premium adjustments, and increased employee participation. The City has implemented an employee voluntary Wellness Program. The long term benefit to the City will be reduced claims and lower percentage increases. Incentives have been budgeted in conjunction with our Wellness Program. The employee's life insurance costs will increase as salaries increase because coverage is based on annual income with a limit of \$50,000.

Employee's defined retirement, participants deferred retirement, worker's compensation, and participant's flexible spending accounts have been budgeted for fiscal year 2007. The defined retirement has been amended to increase the Elected Official's retirement pension. There is no increase for the administration of each plan, however, cost to the City is increased as salaries and/or participation increases. The participant's whom utilize the flexible spending plan use this plan on a pre-taxed basis, which, saves the City tax money at the federal and state tax levels.

Departments submitted baseline budgets and priorities and the total Budget for all Funds is \$34,836,424 - General Fund Increase of 4.31%

Property Tax – Projected 9% Increase in Growth/Reassessment – Millage rate to decrease to 2.99 mills

There were no Public Comments.

White moved to adopt Ordinance #0-15-06 – Fiscal Year 2007 Budget. Dell seconded the motion. The motion carried unanimously.

Mayor Steele called 2<sup>nd</sup> Public Hearing on Proposed Millage Rate.

Lynn Robinson, Director of Finance and Administrative Services stated as a result of the property digest increasing slightly more than projections, staff is recommending a decrease from 3.033 mills to 2.99 mills in the property tax millage rate for calendar year 2006. The 2.99 mills include 2.24 mills for General Fund operating and .75 mills dedicated for capital projects.

The overall digest increased by 10.20% with the reassessment of existing real property at 5.66% and growth at 4.54% over the 2005 digest. A mill is now worth \$830,078 and the total digest taxes levied are \$2,481,933, an increase of 8.64% over calendar 2005. The fiscal year 2007 budget estimated an overall increase in the tax digest of 9% or \$2,490,227. Staff is confident that the difference of (\$8,294) can be made up from other revenue sources and therefore recommends the decrease in the Millage rate.

Mayor Steele advised this item would come up for a vote at a called meeting to be held on Thursday July 27, 2006 at 6:00 p.m.

Mayor Steele presented appointment to Planning and Zoning Commission.

Mayor Steele advised he is recommending the appointment of Chet Enigenburg to the Planning and Zoning Commission to fill the unexpired term of Kevin Bittinger which ends on December 31, 2007.

Dell moved to appointment Chet Enigenburg to the Planning and Zoning Commission to fill the unexpired term of Kevin Bittinger. White seconded the motion. The motion carried unanimously.

Lynn Robinson, Director of Finance and Administrative Services presented Fiscal Year 2007 Non-Profit Funding Agreement with Fayette Senior Services.

Ms. Robinson stated staff has received two non-profit applications for fiscal year 2007 funding. Fayette Senior Services and Promise Place. Fayette Senior Services is requesting \$24,253 and Promise Place is requesting \$7,500 for a combined total of \$31,753. Based on the information presented in the two applications, staff has developed a proposed funding allocation for the fiscal year 2007 budget. Fayette Senior Services would receive \$17,739.27 and Promise Place would receive \$7,260.73 for a total of \$25,000.00 which is consistent with our Non Profit Funding

Policy and the FY2007 Proposed Budget. This allocation is based on the percentage of Fayetteville residents served by the respective non-profit organizations.

Dell moved to approve Funding to Fayette Senior Services in the amount of \$17,739.27 and Promise Place in the amount of \$7,260.73. White seconded the motion.

For motion: Dell, White, Brewer, Price

Abstained: Oddo

Motion Carried.

Lynn Robinson, Director of Finance and Administrative Services presented Resolution R-8-06 – Pay and Classification Scale.

Ms. Robinson stated the pay scale has been changed to include increases to the minimum and maximum ranges. The minimum range was increased by 3.25% which is the amount that all employees (except those who do not meet standards on their evaluations) will receive. The maximum range has been increased by 5%. The range increase was necessary to prevent salary crunching and to keep the City in line with equal municipalities. Increasing the minimum and maximum ranges represents no cost to the City at the present time. Also a Senior Maintenance Crew Leader position has been restated to grade 20.

Dell moved to adopt Resolution R-8-06 – Pay and Classification Scale. Price seconded the motion. The motion carried unanimously.

Lynn Robinson, Director of Finance and Administrative Services presented Resolution R-9-06 – Amendment to Personnel Manual.

Ms. Robinson advised we are changing the process of merit increases being based upon the score of the employee's annual evaluation. Except in the situation in which an employee does not meet standards on their annual evaluation the annual evaluation and the merit increases are no longer linked. The merit increases will be given to all employees annually on August 1. The evaluations will continue to be given to the employee on their anniversary date.

Due to these changes, the Personnel Policy Manual has been updated.

Dell moved to adopt Resolution R-9-06 Amendment to Personnel Manual. Price seconded the motion. The motion carried unanimously.

Lynn Robinson, Director of Finance and Administrative Services presented Resolution R-10-06 – Amendment to Administrative Policy and Procedures.

Ms. Robinson stated the Administrative Policy 9.11 which was adopted by resolution on May 1, 2003 has changes made in order to be consistent with the changes in the policies affecting the evaluation and merit increase process.

Brewer moved to adopt Resolution R-10-06 Amendment to Administrative Policy and Procedures. Dell seconded the motion. The motion carried unanimously.

**City Manager and staff Reports:**

Joe Morton, City Manager advised the Comp Plan Stake holders meeting process has been completed. Everything is being deferred back to the stirring committee and hopefully we will be bringing a final draft to both Planning and Zoning and Mayor and Council in September or early October.

**Mayor's Comments:**

Mayor Steele thanked everyone for coming and recognized Mr. Jack Smith who was in attendance and is also running for Fayette County Commissioner.

**Public Comments:**

Gwendolyn Dove appeared before council asking questions about how the non profit funding was determined.

Mayor Steele advised the organizations fill out an application and it goes through the finance committee and city manager. The amount is determined by the service that the organizations provide to city residents.

Mae McCray appeared before council and asked if this funding was an annual contribution or is it an as needed item.

Mayor Steele advised this is a no promises contribution. He in visions that there would be \$25,000.00 available next year but this is not a forever type thing. Next year there might be another very worthwhile non profit that provides services to the city residents and they might share in the \$25,000.00. Again, it is competitive and it is providing services to city residents.

Evette Tilton, 155 Jeff Davis Drive North appeared before council to voice her concerns about the pocket park that is going to be located on Jeff Davis Drive that backs up to her property line.

Alan Feldman appeared before council to give his concerns about the pocket park.

Mayor Steele advised them that the city will sit down with them and address their concerns.

Dell moved to adjourn the meeting. Price seconded the motion. The motion carried unanimously.

Respectfully submitted,

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Judy Stephens, City Clerk